

BAWDRIP PARISH COUNCIL

The annual meeting of Bawdrup Parish Council was held in the Parish Hall, Eastside Lane, Bawdrup, on Tuesday, 6th May 2014 at 7.30 pm.

Present: Parish Councillors; Mr R Williams (Chairman), Mr R Culverhouse, Mrs S Greaves and Mrs A Williams; **Ward County Councillor** Mr D Hall; Clerk, Graham Jarvis together with seven members of the public.

1. Apologies for Absence and Disclosures of Interest

An apology for absence was received from Mr G Norman – accepted. No disclosures of interest were made.

2. Election of Chairman – Municipal Year 2014/15

Mr Roger Williams: Proposed by Mrs Williams; Seconded by Mrs Greaves. There being no other nominations Mr Williams was duly elected and signed an Acceptance of Office form.

3. Election of Vice Chairman – Municipal Year 2014/15

Mr R Culverhouse: Proposed by Mrs Williams; Seconded by Mr Williams. There being no other nominations Mr Culverhouse was duly elected and signed an Acceptance of Office form.

4. Minutes

The minutes of the Parish Council Meeting held on 1st April 2014 were presented, confirmed as a correct record and signed.

5. Matters Arising

a) **127 a Health and Wellbeing Grant 2012/13** – In answer to a question the Chairman mentioned that the proposed storage arrangements reported at the April meeting had not altered. Volunteers to assist in construction of the concrete base would be welcome.

b) **127 b Communication with Village Residents** – Mr Culverhouse reported that to date 17 replies to the survey which accompanied the first issue of *Bawdrup Life* had been received; 10 of the responses had been made on-line. A summary of the comments were given, a full report would be made at the next meeting. In the meantime Councillors agreed to encourage further participation in the survey.

c) **127 c Village Litter Pick-up on 5th April** – The Chairman was pleased to report that the event had been well publicised in the Polden Post and Link Magazine resulting in a record number of volunteers taking part. Gratitude was expressed to all who were involved including those who kindly provided refreshments.

d) **128 c Land at Shaw's Orchard** – It was agreed to hold a Public Meeting on Saturday 31st May beginning at 11.00 am for residents to express their views on the future use of the land now owned by the Parish Council. Mrs Greaves mentioned that options could be restricted due to the presence of water services – clarification would be sought from Wessex Water possibly at a site meeting. (*Also refer to Minute 11 c below*)

- e) **129 a ii) Grant Bawdrip PCC** – The Clerk reported that a letter of appreciation had been received following the grant awarded at the last meeting.

6. Planning Matters - None

7. District Councillor Report - None

8. County Councillor Report

Mr Hall reported that the Puriton Telephone Exchange, which covered most of Bawdrip, was due to be upgraded to allow superfast broadband in July. Mr Hall also provided updates on the proposed Hinkley C and the transfer of services to the new Bridgwater Hospital.

9. Insurance Review

The Clerk outlined the cover held and gave details two quotations received for services from 1st June 2014. After a discussion it was resolved to accept the quotation of £282.96 from Zurich Municipal for the year beginning 1st June 2014 and that the scope of cover provided was satisfactory.

10. Financial Matters

a) Accounting Records for year ended 31st March 2014:

i) Statement of Accounts

The statement of Accounts as circulated was approved and signed.

ii) Re-appointment of Internal Auditor

It was agreed that Simon Emery, be re-appointed as the Council's Internal Auditor

iii) Statement of Internal Control

The draft statement circulated with the agenda was formally adopted and signed.

iv) Risk Management Statement

The draft statement circulated to Members with the agenda was formally adopted and signed.

v) Asset Register as at 31st March 2014

The Register circulated to Members with the agenda was approved and signed

vi) External Audit Return: Section 2 Annual Governance Statement.

Members had received copies with the agenda - agreed that replies to Questions 1 to 8 be "Yes" and "Not Applicable" to Question 9.

b) The following payments were approved:-

- i) R B Culverhouse (Newsletter) £66.00 - Cheque No. 459
ii) Zurich Municipal (Insurance) £282.96 - Cheque No. 460

11. Roads and Footpaths

a) Bradney Lane

Further to Minute 130 c - 1st April 2014; the Chairman reported that County Highways had inspected the road and were particularly concerned that a section was sinking. The Highway Authority were considering available options.

- b) Pot Holes**
 - i) A39 near junction with Bradney Lane – Clerk to report to County Highways
 - ii) Ford Lane, Stawell – Chairman to investigate
- c) Land - Shaw's Orchard**

The Chairman mentioned that the developer, Summerfields, would continue to cut/trim the grass on the Parish Council land until August free of charge.
- d) Outstanding Works**

Pursuant to Minute 130 b – 1st April 2014; the Chairman reported that he would be in contact again with County Highways on the various outstanding matters.

12. Correspondence

The Clerk reported that the following items had been received:-

- a) Sedgemoor District Council**

Details of RLT2 and RLT3 Schemes (Bawdrip RLT 2 Balance at 9th April £8,583.00)
- b) Somerset Association of Local Councils**

Making Localism Work – Details of NALC workshops – nearest 18th September at Bristol
- c) Somerset Playing Fields' Association – Somerset Field's Bulletin:**

Funding Update April 2014.
- d) Hinkley Point Site Stakeholder Group:**
 - i) Minutes of meeting held 28th February
 - ii) Invitation to nominate representative and Nuclear Decommissioning Authority Monthly Update: April
- e) Avon and Somerset Police & Crime Commissioner**
 - i) Newsletter March 2014 Issue 2.
 - ii) Detail of PCC'S Pride Awards
 - iii) Best on the Beat – Neighbourhood Policing Awards
- f) Campaign to Protect Rural England – Countryside Voice: Spring 2014 Edition**
- g) Eibe - Product Information**
- h) Clerks & Councils Direct: May 2014 Edition**

(These items would be circulated to Members in the blue box)

13. Topics for Future Meetings

Shaw's Orchard - Report on public meeting held 31st May 2014

14. Date and time of next meeting – Tuesday, 3rd June 2014 at 7.30 pm.

Meeting Closed at 8.17 pm

Chairman